

**CRANE COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**Agenda**

**REGULAR MEETING --- November 8, 2022**

Notice is hereby given that a meeting of the Board of Commissioners of Crane County Emergency Services District No. 1 will be held on **November 8, 2022, at 7:00 p.m.**, in the meeting room of the Crane Fire Department, 212 W. 6th Street, Crane, Texas, for the following purposes:

1. Call meeting to order.

**PUBLIC COMMENT**

2. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.

**CONSENT ITEMS**

3. Review and consider approval of October 11, 2022, meeting minutes.
4. Review and consider approval to pay current bills.

At 11:59 O'Clock A.M. FILED

NOV - 4 2022  
*Janie Macias*  
JANIE MACIAS  
County/District Clerk, Crane Co. Texas

**DISCUSSION/ACTION ITEMS**

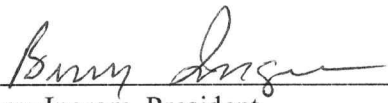
5. Discuss and consider hiring a Human Resource organization to assist in the hiring process of personnel, to include formal job description, application process, advertisement, qualifications, and interview recommendations. Additional HR needs include drafting policies and procedures, employee handbook and benefits.
6. Discuss and determine items that will be required of the Emergency Medical Service that will be providing services to Crane County.
7. Discuss and consider authorizing solicitation of proposals for emergency medical services for the District.
8. Discuss and consider allowing a member of the board yet to be determined to seek District insurance, including general liability insurance and directors' and officers' liability insurance.
9. Discuss and consider allowing a member of the board, yet to be determined, to confirm and validate through the County process, that employees of the Crane County Emergency Service District No.1 will be able to utilize the Crane County Benefits program.
10. Discuss current status of Interlocal Agreement with City of Crane for lease of vehicles, equipment, and buildings.
11. Discuss and consider contract for bookkeeping services.

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- 12. Discuss and consider engaging an auditor for the District.
- 13. Discuss current status of Depository Agreement with West Texas National Bank.
- 14. Discuss and consider approving a District seal.
- 15. Discuss agenda, time and date for next meeting.
- 16. Adjourn the meeting.

  
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Berry Ingram, President,  
Crane County Emergency Services District No. 1

Posted on 11/4/2022 by 12:00 p.m.

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Crane County Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Arron Martin, **Secretary for Crane County Emergency Services District No. 1** at 432-661-3805 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.