

REGULAR MEETING

CRANE COUNTY ESD #1

Notice of hereby given that a regular meeting of the Crane County ESD #1 will be held on October 10th, 2023, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on October 6th, 2023.

TIME: 7:00 PM

LOCATION: CRANE FIRE DEPARTMENT

DATE: October 10th, 2023

BOARD MEMBERS

NAME:

POSITION:

- | | |
|------------------|------------------------------------|
| • BERRY INGRAM | PRESIDENT (Present) |
| • ANDREW OVALLE | SECRETARY (Present) |
| • ARRON MARTIN | TREASURER (Absent) |
| • SANDY HUBBARD | ASST SECRETARY/TREASURER (Present) |
| • KENDAL HARTMAN | COMMISSIONER (Present) |

TOPICS DISCUSSION:

1. Called meeting to order at 7:04 PM by Berry Ingram
2. **PUBLIC COMMENT-** No Public Comment
3. **REVIEW AND CONSIDER APPROVAL OF THE SEPTEMBER 12TH, 2023 MINUTES** – Commissioner Hartman motioned to accept and approve the minutes for September 12th. 2023, 2nd by Commissioner Hubbard. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented, Commissioner Hubbard motioned to accept and pay the current bills presented, 2nd by Commissioner Hartman. All in favor.
5. **TREASURY REPORT** - \$1,127,597.05 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Fire Chief Lupe Villegas reports all is well, discussed over the upcoming event that department will be taking part in. The Chief also stated the department has 23 fire fighters to date with 4 volunteers on probation term.
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1ST RESPONSE AMBULANCE, LLC)** -No report, not present.
8. **DISCUSSION OF MEDICAL DIRECTOR SEARCH STATUS AND POSSIBLE APPROVAL OF A MEDICAL DIRECTOR** – Director Moya stated to board he has 2 candidates Dr. Sorono and Shelly Adams, will continue to delegate with them over open position, NO Action Taken, will reconvene next board meeting.
9. **DISCUSSION AND POSSIBLE ACTION REGARDING ADDNG ADDITIONAL SIGNATORY(IES) TO THE BANK ACCOUNT AND REMOVING SIGNATORY(IES) FROM THE BANK ACCOUNT** – Commissioner

Hubbard motioned to add Commissioner Hartman, Admin. Janet McMeans, and to have Commissioner Hubbard Remain on bank account and remove Commissioner Ingram, 2nd by Commissioner Hartman, All in Favor. Commissioner Hubbard amended her motion to also leave Commissioner Martin on bank account, 2nd by Commissioner Hartman . All In favor.

- 10. DISCUSS AND CONSIDER PURCHASE OF FIRE DEPARTMENT LAPTOPS** – Board discussed the usage and need of laptops. Commissioner Hartman motioned to purchase 3 laptops and assign them to Fire Chief, Secretary Treasurer, and EMS captain, 2nd by Commissioner Hubbard. All in favor.
- 11. ACTION REGARDING ELECTION OF OFFICER FOR BOARD** – Nomination opened for Vice President Position; Commissioner Hartman nominated as candidates for Vice President. Commissioner Ingram motioned to cease nominations, 2nd by Commissioner Hubbard. All in favor unanimously Commissioner Hartman elected as Vice President. Commissioner Hartman motioned to eliminate the Assistant Secretary position, 2nd by Commissioner Hubbard. All in Favor.

Board Member’s Elected Positions

Berry Ingram – President

Kendal Hartman – Vice President

Andrew Ovale – Secretary

Arron Martin – Treasurer

Sandy Hubbard – Assistant Treasurer

- 12. DISCUSSION AND POSSIBLY ACT UPON SELECTING A RETIREMENT PLAN FOR CRANE COUNTY ESD #1 EMPLOYEES FROM TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM** – NO ACTION TAKE, Moved to next agenda.
- 13. DISCUSS AND/ OR ACT UPON RENEWING THE CONTRACT WITH THE RANKIN COUNTY HOSPITAL DISTRICT** – NO ACTION TAKEN.
- 14. DISCUSS AND CONSIDER RESOLUTION ADOPTING INVESTMENT POLICY** – NO ACTION TAKEN, Moved to next agenda.
- 15. DISCUSS REQUIRED TRAINING HOURS FOR COMMISSIONERS** – Discussed over required training hours will get more information about requirements and bring forward to an upcoming board meeting.
- 16. CONSIDER ATTENDANCE AT TEXAS STATE ASSOCIATION OF FIRE AND EMERGENCY SERVICE DISTRICT (SAFE – D) ANNUAL CONFERENCE IN 1ST QUARTER OF NEXT YEAR** – Board discussed having 2 board members attend conferences. Commissioner Hubbard motioned to approve and accept having 2 board members attended SAFE-D Conference with all expenses paid, 2nd by Commissioner Hartman. All In favor.
- 17. DISCUSS AND CONSIDER PURCHASE OF ATV AND TRAILER** – Board discussed the proposal to purchase an atv and trailer, Board stated nothing of this sort was added into current budget and asked if Fire Chief Villegas and/or Director Moya can have a report brought forward to the board with responses that could have used an atv. NO ACTION TAKEN, moved to a future agenda.

- 18. DISCUSS AND CONSIDER 2024 HOLIDAY SCHEDULE** – Board reviewed proposed 2024 Holiday Calendar presented. Commissioner Hartman motioned to accept the 2024 Holiday Calendar presented to the board, 2nd by Commissioner Hubbard. All in favor.
- 19. DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING;** Regular Meeting Tuesday, November 14th, 2023, at Crane Fire Department.
- 20. ADJOURN MEETING-** Commissioner Hartman made a motion to adjourn meeting 2nd by Commissioner Hubbard all in favor, Meeting adjourned at 7:54 PM.