

**REGULAR MEETING**  
**CRANE COUNTY ESD #1**

Notice is hereby given that a regular meeting of the Crane County ESD #1 was held on October 14<sup>th</sup>, 2025, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted in accordance with Texas Government Code Chapter 551.

**TIME:** 7:00 PM

**LOCATION:** CRANE FIRE DEPARTMENT

**DATE:** October 14<sup>th</sup>, 2025

**BOARD MEMBERS**

**NAME:**

**POSITION:**

- |                  |                           |
|------------------|---------------------------|
| • SONNY WILLIAMS | ASST. TREASURER (Present) |
| • ANDREW OVALLE  | SECRETARY (Present)       |
| • ARRON MARTIN   | TREASURER (Present)       |
| • SANDY HUBBARD  | VICE PRESIDENT (Present)  |
| • KENDAL HARTMAN | PRESIDENT (Present)       |

**TOPICS DISCUSSION:**

1. Called meeting to order at 7:00 pm by Commissioner Hartman
2. **PUBLIC COMMENT-** No Public Comment

**CONSENT ITEMS**

3. **REVIEW AND CONSIDER APPROVAL OF THE SEPTEMBER 9<sup>th</sup> 2025 REGULAR MEETING MINUTES.**  
– Commissioner Martin moved to accept and approve the regular meeting minutes for September 9<sup>th</sup> 2025 regular meeting minute. Commissioner Hubbard seconded the motion. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS –** The Board reviewed current bills presented. Commissioner Martin moved to accept and pay the current bills presented. Commissioner Williams seconded the motion. All in favor.

**DISCUSSION/ACTION ITEMS**

5. **TREASURY REPORT -** \$3,885,735.29 to date.
6. **REPORT FROM FIRE DEPARTMENT –** Chief Lupe present stated all good with a few runs.
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1<sup>ST</sup> RESPONSE AMBULANCE, LLC) –** 1<sup>st</sup> Response present 19 runs for the month.
8. **Discuss and consider review of service provider contract renewals and/or amendments, if**

- needed; - Commissioner Hubbard moved for nonrenewal of contracts at this time. Commissioner Williams seconded the motion. All in favor
9. **Review and approve quarterly investment report for 3<sup>rd</sup> quarter;** - Commissioner Martin moved to approve quarterly investment report for the 3<sup>rd</sup> quarter. Commissioner Hubbard seconded the motion. All in favor
  10. **Discuss and consider engagement of auditor to perform fiscal year 2024-2025 audit;** - Commissioner Hubbard moved to approve and engage with auditor to perform fiscal year 2024-2025 audit. Commissioner Williams seconded the motion. All in favor
  11. **Discuss and required training hours for Commissioners;** - No Action Taken.
  12. **Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE- D) Annual Conference scheduled for January 29-31, 2026, at the Henry B. González Convention Center in San Antonio;** - No Action Taken
  13. **Discuss and approve addition of employee life insurance;** - Commissioner Williams moved to approve addition of employee life insurance \$20,000.00 for \$8.00 a month. Commissioner Hubbard seconded the motion. All in favor.
  14. **Discuss and approve Resolution authorizing employee to disburse funds on behalf of the District;** - Commissioner Hubbard moved to approve Resolution authorizing employee to disburse funds on behalf of the District to \$20,000 and any expenses over \$20,000 must be approved by board. Commissioner Martin seconded the motion. All in Favor
  15. **Discuss and approve Resolution designating email address and mailing address for receiving Public Information Act requests** – Commissioner Hubbard moved to approve Resolution designating email address and mailing address for receiving Public Information Act requests. Commissioner Williams seconded the motion. All in favor
  16. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING** –Scheduled meeting November 18<sup>th</sup>, 2025 @ 7:00 pm
  17. **Discuss and approve Line item transfers;** - No Action Taken
  18. **ADJOURN MEETING-** Commissioner Hubbard moved to adjourn meeting. Commissioner Martin seconded the motion. . All in favor, Meeting adjourned at 7:18 PM.



Andrew Ovalle