

REGULAR MEETING
CRANE COUNTY ESD #1

Notice is hereby given that a regular meeting of the Crane County ESD #1 was held on January 14th, 2025, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on January 9th, 2025.

TIME: 7:00 PM

LOCATION: CRANE FIRE DEPARTMENT

DATE: January 14th, 2025

BOARD MEMBERS

NAME:

POSITION:

- | | |
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| • VACANT | PRESIDENT |
| • ANDREW OVALLE | SECRETARY (Present) |
| • ARRON MARTIN | TREASURER (Absent) |
| • SANDY HUBBARD | ASST TREASURER (Present) |
| • KENDAL HARTMAN | VICE PRESIDENT (Present) |

TOPICS DISCUSSION:

1. Called meeting to order at 7:12 pm by Commissioner Hartman.
2. **PUBLIC COMMENT-** No public comment.

CONSENT ITEMS

3. **REVIEW AND CONSIDER APPROVAL OF THE DECEMBER 10TH 2024 REGULAR MEETING MINUTES.**
– Commissioner Martin motioned to accept and approve the regular meeting minutes for December 10th, 2024 regular meeting, 2nd by Commissioner Hubbard. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented. Commissioner Martin motioned to accept and pay the current bills presented, 2nd by Commissioner Hubbard. All in favor.

DISCUSSION/ACTION ITEMS

5. **TREASURERS REPORT** - \$2,600,427.51 to date.
6. **REPORT FROM FIRE DEPARTMENT** – Chief Lupe Villegas present, stated the department had 7/8 calls.

7. **REPORT FROM CONTRACT AMBULANCE SERVICE (1ST RESPONSE AMBULANCE, LLC) – 1st**
Response present and stated there were 32 calls this month.
8. **DISCUSS AND CONSIDER B. INGRAM’S RESIGNATION LETTER –** Commissioner Hubbard motioned to accept Berry Ingram’s resignation letter as presented to the Board, 2nd by Commissioner Martin. All in favor.
9. **DISCUSS AND CONSIDER CHANGING THE EMAIL NOTIFICATIONS OF CREDIT LETTER CORRESPONDENCE, AND MANAGEMENT, TO THE DIRECTOR–**Commissioner Martin motioned to approve and accept the change to the email notifications of credit letter correspondence, and management to the director, 2nd by Commissioner Ovalle. All in favor.
10. **DISCUSS AND CONSIDER APPROVING AND ACCEPTING STATEMENTS AND OATHS OF OFFICE FOR APPOINTED/REAPPOINTED COMMISSIONERS –** Commissioner Hubbard motioned to approve and accept the statement and oath of newly appointed Commissioner Sonny Williams, 2nd by Commissioner Hubbard. All in Favor.
11. **DISCUSS AND CONSIDER ELECTION OF OFFICERS FOR BOARD -**Commissioner Martin motioned to nominate Commissioner Hartman as Board President, 2nd by Commissioner Williams. All in favor
Commissioner Martin motioned to nominate Commissioner Hubbard as Board Vice President, 2nd by Commissioner Williams. All in favor
Commissioner Martin Motioned to nominate Commissioner Williams as Asst. Treasurer, 2nd by Commissioner Hubbard. All in favor.
12. **DISCUSS AND CONSIDER SIGNING THE 1ST RESPONSE AMBULANCE, LLC CONTRACT –**
Commissioner Martin motioned to accept and sign the 1st Response Ambulance, LLC contract, 2nd by Commissioner Williams. All in favor
13. **DISCUSS AND CONSIDER UPDATING RESOLUTION REGARDING DISBURSEMENTS AND SIGNATURE AUTHORIZATION –** Commissioner Hubbard motioned to approve the resolution regarding disbursements and signature authorization and to add Commissioner Williams to the authorized list for disbursement and signature authorization. 2nd by Commissioner Martin. All in favor.
14. **DISCUSS AND CONSIDER TRAINING REQUIREMENTS AND COMPLIANCE STATUS FOR EACH COMMISSIONER –** Board discussed training requirements. No action taken.
15. **DISCUSS AND CONSIDER APPROVING QUARTERLY INVESTMENT REPORT –** Board reviewed quarterly investment. Commissioner Ovalle motioned to accept quarterly investment report as presented, 2nd by Commissioner Hubbard. All in favor.
16. **DISCUSS AND CONSIDER PUBLISHING NOTICE OF ADDRESS OF ADMINISTRATIVE OFFICE LOCATION –** Commissioner Hubbard motioned to approve publishing the notice of address of administrative office location, 2nd by Commissioner Williams. All in favor.
17. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING –**Scheduled meeting February 11th, 2025 at 7:00 p.m.
18. **ADJOURN MEETING-** Commissioner Hubbard made a motion to adjourn meeting, 2nd by Commissioner Williams. All in favor. Meeting adjourned at 7:31 p.m.



Andrew Ovalle