

## REGULAR MEETING

### CRANE COUNTY ESD #1

Notice is hereby given that a regular meeting of the Crane County ESD #1 was held on March 18<sup>th</sup>, 2025, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on March 14<sup>th</sup>, 2025.

**TIME:** 7:00 PM

**LOCATION:** CRANE FIRE DEPARTMENT

**DATE:** March 18<sup>th</sup>, 2025

### BOARD MEMBERS

#### NAME:

#### POSITION:

- |                  |                           |
|------------------|---------------------------|
| • SONNY WILLIAMS | ASST. TREASURER (Present) |
| • ANDREW OVALLE  | SECRETARY (Absent)        |
| • ARRON MARTIN   | TREASURER (Present)       |
| • SANDY HUBBARD  | VICE PRESIDENT (Present)  |
| • KENDAL HARTMAN | PRESIDENT (Absent)        |

### TOPICS DISCUSSION:

1. Called meeting to order at 7:00 pm by Commissioner Hartman
2. **PUBLIC COMMENT-** No Public Comment

### CONSENT ITEMS

3. **REVIEW AND CONSIDER APPROVAL OF THE February 11<sup>TH</sup> 2025 REGULAR MEETING MINUTES.** – Commissioner Martin motioned to accept and approve the regular meeting minutes for February 11<sup>th</sup>, 2025, regular meeting minute, 2nd by Commissioner Williams. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented, Commissioner Martin motioned to accept and pay the current bills presented, 2<sup>nd</sup> by Commissioner Williams. All in favor.

### DISCUSSION/ACTION ITEMS

5. **TREASURY REPORT** - \$4,311,604.95 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Chief Lupe Villegas present, stated dept has 1 new member and 45 calls in the month of January
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1<sup>ST</sup> RESPONSE AMBULANCE, LLC)** – 1<sup>st</sup> Response Not Present.

8. **DISCUSS AND POSSIBLY APPROVE THE RESOLUTION CONFIRMING REVIEW OF THE RECORDS MANAGEMENT PROGRAM AND MAKE CHANGES AS APPROPRIATE** – Commissioner Williams motioned to table until next meeting, 2<sup>nd</sup> by Commissioner Martin. All in favor. No Action Taken.
9. **DISCUSS AND POSSIBLY APPROVE OPENING A DONATION CHECKING ACCOUNT AT WTNB TO KEEP FUNDS SEPARATED FROM PROPERTY TAX REVENUE**– Commissioner Martin motioned to approve and open a separate checking account for donations to keep donated funds separate from tax revenue, 2<sup>nd</sup> by Commissioner Williams. All in Favor.
10. **DISCUSS AND POSSIBLY APPROVE THE REIMBURSEMENT OF THE CITY AND FIRE DEPARTMENT TO PAY OLD STRYKER INVOICES** – Commissioner Williams motioned to approve the reimbursement to the City and Fire Department to pay prior Stryker invoices, 2<sup>nd</sup> by Commissioner Martin. All in Favor.
11. **DISCUSS AND POSSIBLY APPROVE THE PURCHASE OF A UTILITY TRUCK INSTEAD OF A CHIEF VEHICLE ALREADY IN THE 2025 BUDGET** – Commissioner Williams motioned to approve the purchase of a Utility Truck instead of the Chief truck that is budgeted in the 2025 budget, 2<sup>nd</sup> by Commissioner Martin. All in Favor.
12. **DISCUSS AND POSSIBLY APPROVE A COST OF LIVING OR MERIT RAISE FOR THE DIRECTOR ASSISTANT** – Commissioner Williams made a motion to give the Director Assistant a 3% cost of living raise, 2<sup>nd</sup> by Commissioner Martin. All in favor.
13. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING** –Scheduled meeting April 8<sup>th</sup>, 2025 @ 7:00 pm
14. **ADJOURN MEETING**- Commissioner Martin made a motion to adjourn meeting 2<sup>nd</sup> by Commissioner Williams. All in favor, Meeting adjourned at 7:25 PM.

A handwritten signature in black ink, appearing to read 'Andrew Ovalle', written over a horizontal line.

Andrew Ovalle