

REGULAR MEETING

CRANE COUNTY ESD #1

Notice is hereby given that a regular meeting of the Crane County ESD #1 was held on January 9th, 2024, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on January 4th, 2024.

TIME: 7:00 PM

LOCATION: CRANE FIRE DEPARTMENT

DATE: January 9th, 2024

BOARD MEMBERS

NAME:

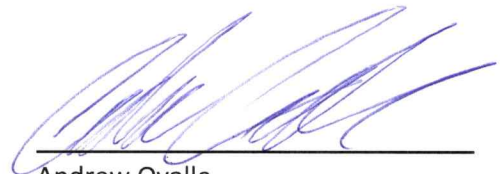
POSITION:

- | | |
|------------------|--------------------------|
| • BERRY INGRAM | PRESIDENT (Present) |
| • ANDREW OVALLE | SECRETARY (Present) |
| • ARRON MARTIN | TREASURER (Present) |
| • SANDY HUBBARD | ASST TREASURER (Present) |
| • KENDAL HARTMAN | VICE PRESIDENT (Present) |

TOPICS DISCUSSION:

1. Called meeting to order at 7:03 PM by Commissioner Ingram
2. **PUBLIC COMMENT-** No Public Comment
3. **REVIEW AND CONSIDER APPROVAL OF THE DECEMBER 12TH, 2023 MINUTES** – Commissioner Hartman motioned to accept and approve the minutes for December 12th. 2023, 2nd by Commissioner Hubbard. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented, Commissioner Hartman motioned to accept and pay the current bills presented, 2nd by Commissioner Ovalle. All in favor.
5. **TREASURY REPORT** - \$1,255,925.32 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Fire Chief Lupe present, Chief stated calm on fire calls only accident calls for the month. Fire Fighters taking online courses and had a meeting over by-laws and expectations.
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1ST RESPONSE AMBULANCE, LLC)** – 1st Response present, stated total 24 calls for the month of December, Cody gives thanks for opportunity for allowing 1st Response to serve our community.
8. **APPROVE AND ACCEPT STATEMENTS AND OATHS OF OFFICE FOR APPOINTED/REAPPOINTED COMMISSIONERS** – Commissioner Ovalle and Commissioner Martin sworn in. Commissioner Hartman motioned to accept statements and oaths made by Commissioner Ovalle and Martin, 2nd by Commissioner Hubbard. All In Favor
9. **ACTION REGARDING ELECTION OF OFFICERS FOR BOARD** - NO ACTION TAKEN

10. **ACTION REGARDING OBTAINING OR RENEWING TREASURER'S BOND** – Discussed, NO ACTION TAKEN
11. **REVIEW TRAINING REQUIREMENT AND COMPLIANCE STATUS FOR EACH COMMISSIONER** – Discussed, NO ACTION TAKEN.
12. **REVIEW AND APPROVE QUARTERLY INVESTMENT REPORT FOR 4TH QUARTER PREVIOUS YEAR**
– Board reviewed report, Commissioner Hubbard motion to approve the quarterly investment report for 4th quarter of the previous year, 2nd By Commissioner Hartman. All in favor.
13. **DISCUSS AND CONSIDER PUBLISHING NOTICE OF ADDRESS OF ADMINISTRATIVE OFFICE LOCATION** – Board reviewed and discussed Commissioner Hubbard motioned to approve the publishing of the administrative office location address, 2nd by Commissioner Hartman. All in favor.
14. **DISCUSS AND CONSIDER UPDATING THE RESOLUTION REGARDING DISBURSEMENTS AND SIGNATURE AUTHORIZATION** – Commissioner Hubbard motioned to accept the resolution regarding disbursements and signature authorization pending the correction of bank name, 2nd by Commissioner Hartman. All In favor.
15. **DISCUSS AND POSSIBLY ACT UPON SELECTING A RETIREMENT PLAN FOR CRANE COUNTY ESD #1 EMPLOYEES FROM TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM** – Tabled per board, Committee formed Commissioner Hartman, Commissioner Ovalle, & Director Moya to gather more information. NO ACTION TAKEN
16. **DISCUSS AND CONSIDER QUICKBOOKS BOOKS REVIEW** – Commissioner Hartman motioned to accept Quickbooks book review and to have Admin. Janet attend course given by Quickbooks, 2nd Commissioner Hubbard. All In favor.
17. **DISCUSS AND CONSIDER PURCHASE OF ATV & TRAILER** – No Information presented; NO ACTION TAKEN.
18. **DISCUSS AND APPROVE THE PURCHASE OF A NEW AMBULANCE** – Board reviewed bid presented from Siddons Martin Emergency Group, LLC. Commissioner Hartman motioned to accept bid from Siddons Martin Emergency Group, LLC to purchase new ambulance, 2nd by commissioner Ovalle. All in favor.
19. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING** – February 6th 2024 @ 7:00 pm.
20. **ADJOURN MEETING**- Commissioner Hubbard made a motion to adjourn meeting 2nd by Commissioner Hartman all in favor, Meeting adjourned at 8:14 PM.



Andrew Ovalle
March 12, 2024